

# Planning your Perth office: 10 game-changing tips that actually deliver

SUBJECT:	Office furniture	BY:	<b>jason.l</b>	↓
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# Want an office that actually works?

IT STARTS WITH THE RIGHT PLAN.

Planning a new office can feel like a big leap.

There's budget pressure, competing opinions and a long list of decisions that all seem urgent. It's easy to get stuck in the details or rush choices that shape how your team works every day.

The good news?

With the right plan in place, your Perth office can do more than just look good. It can support productivity, reflect your brand and flex as your business grows. It should make work easier, not harder.

This guide is built to give you real value. No fluff. No vague inspiration. Just practical, game-changing tips you can act on straight away - so you can move forward with clarity and confidence.

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# Start with how your team really works

## **The mistake: Designing around floorplans instead of people.**

Before you think about furniture, finishes or even budgets, you need a clear picture of how your team actually works day to day. Too many offices are designed around assumptions rather than reality, which is where frustration creeps in.

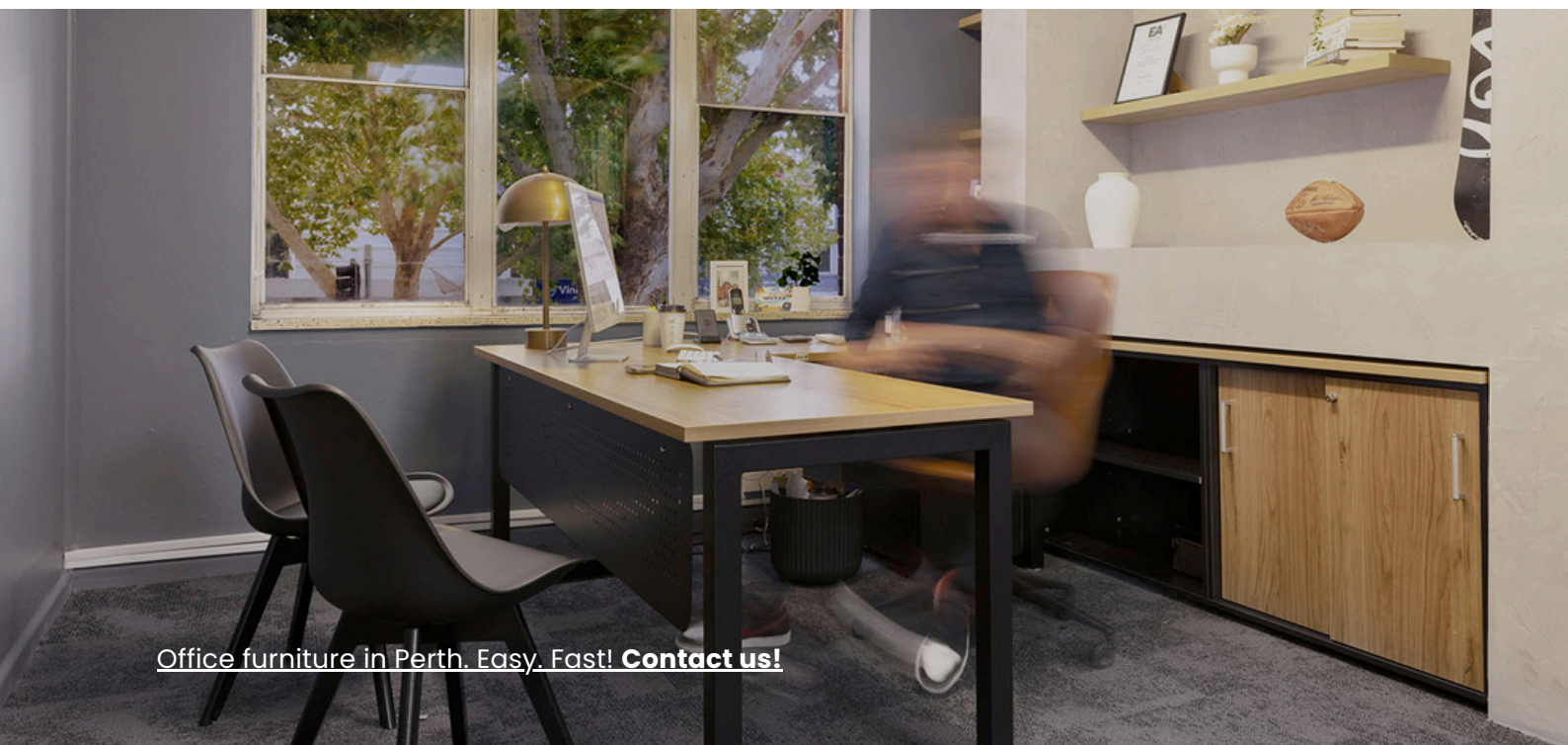
## **Start by understanding:**

- Where people spend most of their time during the day
- How often they collaborate versus work independently
- Which roles need quiet focus and which thrive on interaction
- How hybrid or flexible working fits into your business

This insight should directly influence your layout, furniture choices and space allocation. For example, a sales-heavy team will have very different needs to a design or finance team.

**How to add depth:** Run short workshops with different teams or departments. Ask what helps them do their best work and what slows them down in the current setup. Patterns will emerge quickly.

When your office reflects real working behaviours, adoption is effortless and productivity follows naturally.



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# Plan zones, not just square metres

## **The mistake: Treating the office as one big open room.**

Square metres alone don't tell you how well a space will function. Zoning does.

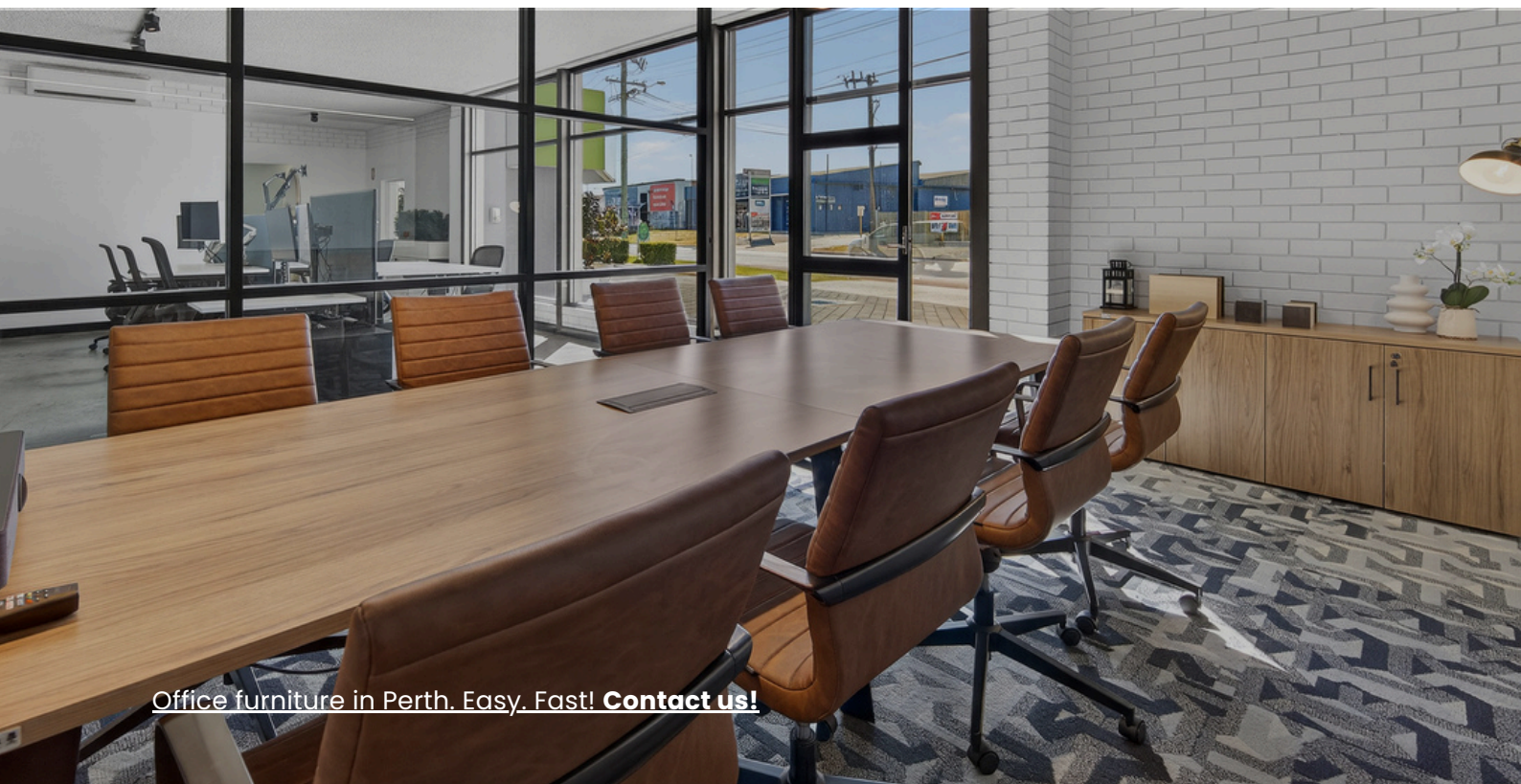
Clear zones create clarity, reduce friction and help people choose the right environment for the task at hand.

## **Effective zoning balances:**

- Focus zones for uninterrupted work
- Collaboration zones for teamwork and discussion
- Formal meeting rooms with the right tech
- Informal breakout spaces for quick catch-ups

Each zone should be visually and acoustically distinct, even if the space is open-plan. This can be achieved through furniture, flooring changes, lighting or soft partitions.

**Why it matters:** When zones aren't clear, noise travels, meetings spill into desk areas and frustration builds. Well-planned zones reduce these issues before they start.



# Design for growth from day one

**The mistake:** Building for today and hoping tomorrow works out.

Most businesses change faster than their offices.

Headcount grows, teams restructure and ways of working evolve. If your office can't adapt, it quickly becomes a limitation.

**Future-ready offices include:**

- Modular desks and storage systems
- Office furniture that can be moved or reused elsewhere
- Layouts that allow easy reconfiguration

You don't need to overspecify everything upfront. Instead, focus on flexibility. This reduces long-term costs and avoids disruptive refits every few years.

**Think long-term:** Ask what your business might look like in three to five years, not just at move-in. Designing with that horizon in mind is where real value sits.



**The mistake: Fixing noise problems after people complain.**

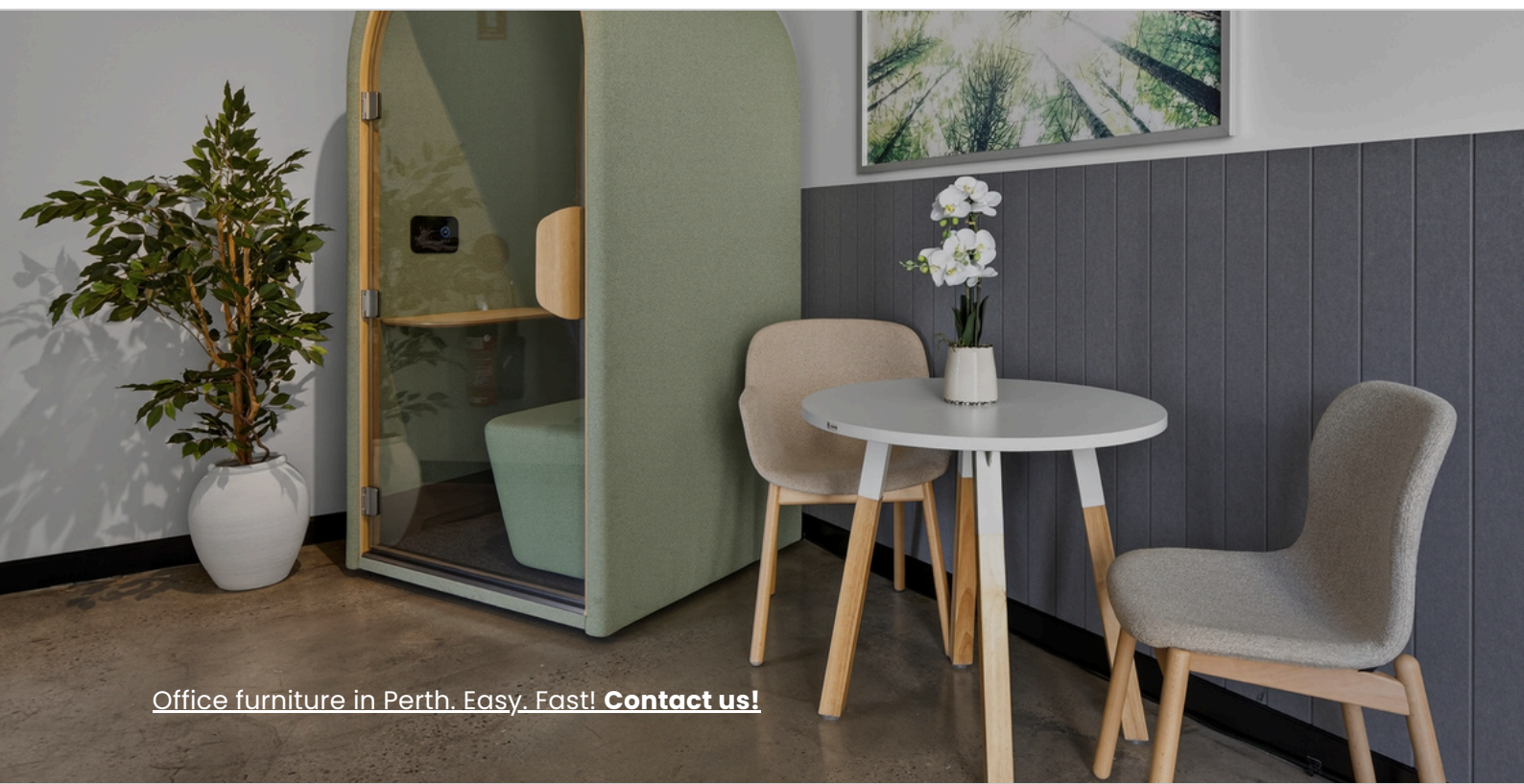
Acoustics are one of the most underestimated elements of office planning, yet they have a huge impact on focus, stress levels and overall satisfaction.

In open-plan offices, sound travels fast. Without intervention, even small conversations can become constant distractions.

**Plan acoustic solutions early, including:**

- Upholstered seating and soft finishes
- Acoustic wall panels or ceiling baffles
- Screens between desks where needed
- Enclosed rooms for calls and virtual meetings

**Why early planning matters:** Retrofitting acoustic solutions is often expensive and visually disruptive. When built into the design, they blend seamlessly and work far better.



# Invest in comfort (it pays you back)

## **The mistake: Treating comfort as a nice-to-have rather than a business decision.**

Comfort has a direct impact on how people perform at work. When seating, desk setups or meeting spaces are uncomfortable, it shows up as fatigue, distraction and disengagement. These issues don't always get called out, but they quietly affect output every day.

A well-considered comfort strategy looks beyond task chairs and considers the full range of spaces people use.

### **This includes:**

- Ergonomic office chairs that supports long hours at a desk
- Sit-stand or height adjustable desks where appropriate
- Supportive meeting room chairs that work for short and long sessions
- Comfortable breakout and lounge seating that encourages people to actually use those spaces

Comfort also plays a role in staff wellbeing and retention. When people feel physically supported at work, they're more likely to stay focused, energised and positive throughout the day.

**The return:** Fewer complaints, less fatigue and a workspace that helps people perform consistently, not just look good.



# Build storage into the plan

## The mistake: Assuming clutter won't be an issue in a modern office.

Even with digital systems and paper-light workflows, physical items don't disappear. Bags, personal items, samples, stationery and equipment all need a place to live. When storage isn't planned properly, these items end up on desks, floors and shared spaces.

Effective storage planning starts with understanding what needs to be stored and how often it's accessed.

### Consider:

- Personal storage for staff to keep workstations clear
- Shared storage for printers, supplies and equipment
- Secure storage for sensitive items
- Low-use or archive storage kept out of main work areas

Well-designed storage should be easy to use but visually discreet. When it's integrated into the layout, it supports clean lines, reduces visual noise and helps the office feel calmer and more organised.

**Why it matters:** Less clutter means fewer distractions, easier cleaning and a more professional space that stays functional over time.



# Power and tech deserve more thought than you think

## **The mistake: Treating technology as an add-on instead of a core requirement.**

Technology underpins almost every part of modern work, yet power and data are often planned too late in the process. When this happens, teams end up relying on extension leads, messy cabling and awkward workarounds that impact both safety and productivity.

Strong power and tech planning starts with understanding how your team uses technology throughout the day, not just at their desks.

### **Consider:**

- How many devices each person uses daily
- Whether laptops move between desks, meeting rooms and breakout areas
- How often meetings are virtual or hybrid

### **From there, plan for:**

- Desk-level power and data that's easy to access
- Integrated power in meeting tables and collaboration areas
- Charging points in breakout spaces and kitchens
- Clean cable management to keep spaces tidy and safe

**Why it matters:** When power and tech are seamless, work flows. When they're not, frustration builds quickly and productivity drops.



## **The mistake: Maximising desks at the expense of everything else.**

It's tempting to prioritise workstations, especially when space or budget feels tight. But breakout spaces are not wasted space. They're essential to how people work, think and connect.

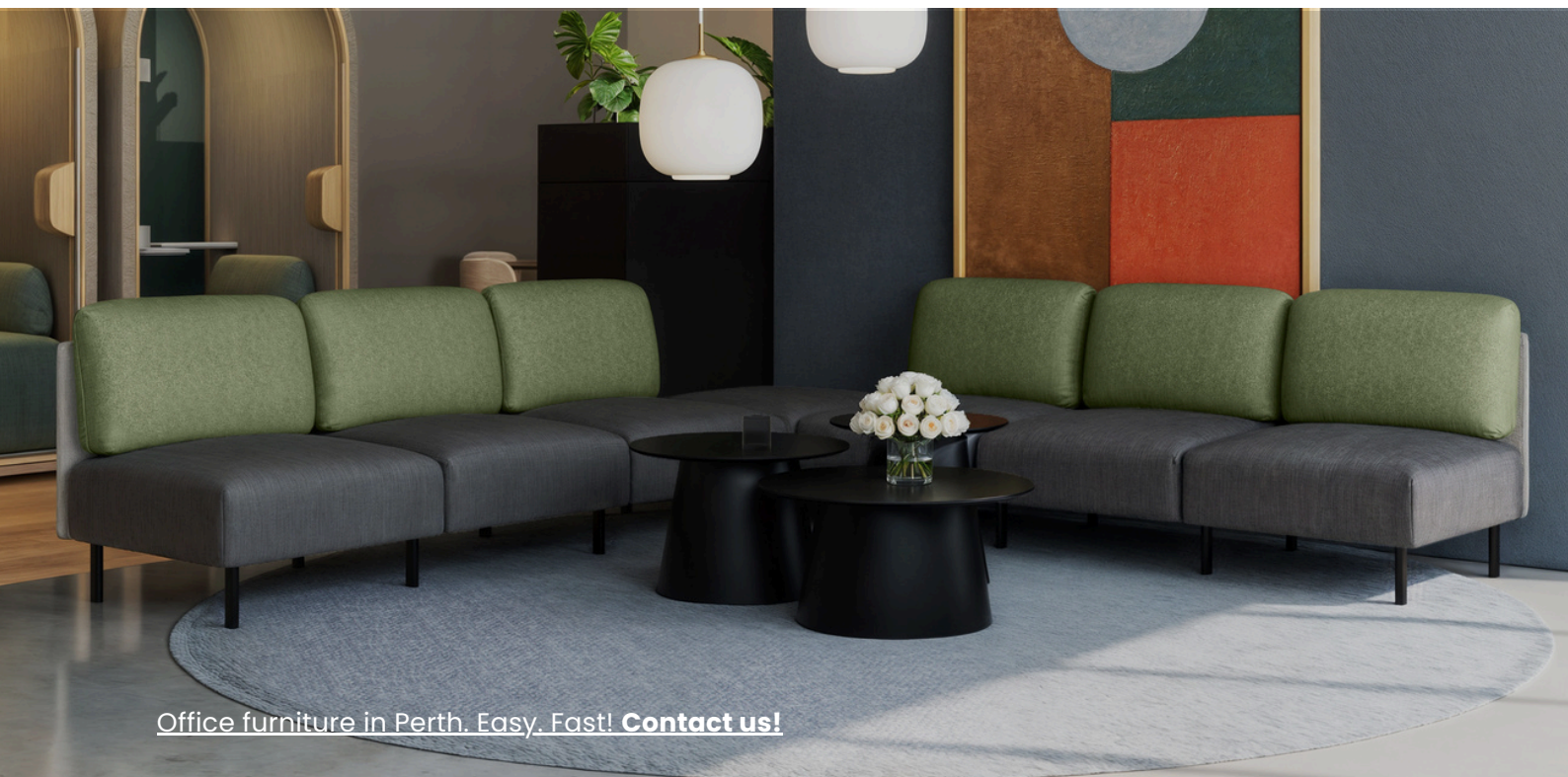
Breakout areas support:

- Informal collaboration and idea-sharing
- Quick problem-solving without booking a room
- Mental breaks that help people reset and refocus

Well-designed breakout spaces feel intentionally different from desk areas. This might mean softer seating, warmer lighting or a more relaxed layout.

They also play a big role in company culture. These are often the spaces people remember, use most and associate with how it feels to work in your business.

**Tip:** One well-planned breakout space that gets used is better than several that feel awkward or underdesigned.



# Set your budget and priorities early

## **The mistake: Making decisions without clear boundaries.**

Office projects rarely run over budget because of one big mistake. It's usually a series of small, reactive decisions made without a clear framework.

Before design begins, be clear on:

- What elements matter most to your business
- Where durability and quality are essential
- Where simpler, more cost-effective options will work

This clarity helps you make confident trade-offs when decisions inevitably arise.

It also speeds up the process. When priorities are set early, approvals are faster and the risk of rework drops significantly.

**A practical approach:** Allocate budget ranges to key areas like workstations, meeting spaces and breakout zones. This keeps spending balanced across the office.



# Work with people who deliver, not just advise

## **The mistake: Trying to coordinate too many suppliers yourself.**

Office fitouts involve designers, builders, furniture suppliers, installers and internal stakeholders. When responsibility is spread too thin, things slow down and details get missed.

The most successful projects are led by partners who take ownership from planning through to delivery.

## **Look for teams who:**

- Ask the right questions early
- Understand both design and practical constraints
- Coordinate timelines, suppliers and installation
- Take responsibility for outcomes, not just advice

This approach reduces risk, saves time and removes a huge amount of stress from your internal team.

**The payoff:** When planning, supply and delivery are aligned, your office comes together faster and works better from day one.



# Visit our Perth showroom

You can scroll all day, but nothing beats seeing it in person.

Our Perth showroom is where ideas turn into real plans – where you can see, touch and test the furniture that'll shape your workspace.

Here's what you can do when you drop by:

**Test everything that matters:** Try sit-stand desks, swivel in ergonomic chairs, and feel the difference good design makes.

**Compare finishes and fabrics:** See how colours and textures look in real light – not just on a screen.

**Explore real workspace setups:** From compact pods to open-plan layouts, get inspiration for how your office could flow.

**Get personal advice:** Chat one-on-one with our local experts about layouts, timelines and budgets that suit Perth workplaces.

We'll help you narrow the options, make smarter choices, and walk out with a clear, confident plan for your space – not just ideas, but answers.



# Ready to bring your space to life?

A great Perth office isn't about chasing trends or filling space. It's about smart planning, clear decisions and solutions that work long after move-in day. Get the foundations right, and everything else falls into place.

At [JasonL Perth](#), we make creating a great workspace fast, easy and stress-free.

Whether you're [fitting out a new office](#) or refreshing what you've got, we'll help you plan, style and install everything - without the fuss. From first chat to final install, our local team handles the lot, so you can get back to doing what you do best.

See the furniture in person. Test what works. Build a space that fits your team perfectly. Because when it comes to offices that work, we don't just talk.

## Got a question or ready to get started?

Our Perth team's here to help with layouts, quotes and practical advice.

📍 Visit us: [JasonL Perth Showroom](#)

☎ Call us: 1300 395 731

✉ Email: [sales@jasonl.com.au](mailto:sales@jasonl.com.au)



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